

## MEMORANDUM

TO: ADVISORY COMMITTEE ON BANKRUPTCY RULES  
FROM: SUBCOMMITTEE ON FORMS  
SUBJECT: INSTRUCTIONS FOR FORMS IMPLEMENTING RULE 3002.1  
DATE: MARCH 4, 2025

Proposed amendments to Rule 3002.1 (Chapter 13—Claim Secured by a Security Interest in the Debtor’s Principal Residence) are on schedule to go into effect on December 1, 2025, along with six new forms proposed to implement the rule’s new provisions. In response to the publication of the forms for comment, several commenters asked that instructions for completing the forms be provided.

The Subcommittee has approved the instructions that follow in the agenda book and recommends that the Advisory Committee ask the Administrative Office of the Courts to adopt them as instructions for Official Forms 410C13-M1, 410C13-M1R, 410C13-M2, 410C13-M2R, 410C13-N, and 410C13-NR. They do not need to go through the rulemaking process.

United States Bankruptcy Court

\_\_\_\_\_ District of \_\_\_\_\_

In re \_\_\_\_\_, Debtor

Case No. \_\_\_\_\_  
Chapter 13

**Motion Under Rule 3002.1(f)(1) to Determine the Status of the Mortgage Claim**

The [trustee/debtor] states as follows:

1. The following information relates to the mortgage claim at issue:

**Name of Claim Holder:** \_\_\_\_\_ **Court claim no. (if known):** \_\_\_\_\_

**Last 4 digits** of any number used to identify the debtor's account: \_\_\_\_\_

**Property address:** \_\_\_\_\_

\_\_\_\_\_

City	State	ZIP Code
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2. As of the date of this motion, [I have/the trustee has] disbursed payments to cure arrearages as follows:

a. Allowed amount of the prepetition arrearage, if any: \$ \_\_\_\_\_

b. Total amount of the prepetition arrearage disbursed, if known: \$ \_\_\_\_\_

c. Allowed amount of postpetition arrearage, if any: \$ \_\_\_\_\_

d. Total amount of postpetition arrearage disbursed, if known: \$ \_\_\_\_\_

e. Total amount of arrearages disbursed: \$ \_\_\_\_\_

3. As of the date of this motion, [I have/the trustee has] disbursed payments for postpetition fees, expenses, and charges as follows:

a. Amount of postpetition fees, expenses, and charges noticed under Rule 3002.1(c) and not disallowed: \$ \_\_\_\_\_

b. Amount of postpetition fees, expenses, and charges disbursed: \$ \_\_\_\_\_

4. As of the date of this motion, [I have/the trustee has] made the following payments on the postpetition obligations: \$ \_\_\_\_\_

[5. If needed, add other information relevant to the motion.]

6. I ask the court for an order under Rule 3002.1(f)(3) determining the status of the mortgage claim addressed by this motion and whether the payments required by the plan to be made as of the date of this motion have been made.

Signed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

(Trustee/Debtor)

Address \_\_\_\_\_  
Number Street

\_\_\_\_\_  
City State ZIP Code

Contact phone (\_\_\_\_\_) \_\_\_\_\_ – \_\_\_\_\_ Email \_\_\_\_\_

## Instructions for Motion Under Rule 3002.1(f)(1) to Determine the Status of the Mortgage Claim

### Introduction

This form is used only in chapter 13 cases. It may be filed by a trustee or debtor at any time after the date of the order for relief under chapter 13 and until the trustee files the end-of-case Notice of Disbursements Made.

- the last 4 digits of the loan account number or any other number used to identify the account;
- the address of the principal residence securing the claim.

### Applicable Law and Rules

Rule 3002.1 of the Federal Rules of Bankruptcy Procedure addresses claims secured by a security interest in a chapter 13 debtor's principal residence. Subdivision (f) of that rule authorizes a trustee or debtor to seek a court determination of the status of such a claim in an ongoing case by filing a motion in the bankruptcy court. Rule 3002.1(f)(1) requires that this form be used for the motion and that it be served on the debtor and the debtor's attorney, if the trustee is the movant; the trustee, if the debtor is the movant; and the claim holder.

### Directions

Indicate whether the movant is the trustee or the debtor(s).

#### Information required in 1

Insert on the appropriate spaces:

- the claim holder's name;
- the court claim number, if known;

#### Information required in 2

This section concerns disbursements made on account of arrearages. To the extent known by the movant, insert on the appropriate lines:

- the allowed amount of any arrearage that arose prepetition;
- the total amount of any prepetition arrearage disbursed as of the date of the motion;
- the allowed amount of any arrearage that arose postpetition;
- the total amount of any postpetition arrearage disbursed as of the date of the motion;
- the total amount of arrearages disbursed as of the date of the motion

The amount listed on line 2a should be the same amount as "Amount necessary to cure any default as of the date of the petition" that was reported on line 9 of Form 410 and that has not been disallowed or, in districts in which the plan controls, the amount specified in the plan. The amount on line 2c should be the allowed amount from line 9 of an amended Form 410, the plan, or an order allowing cure of postpetition

arrearages. If line 9 of an amended Form 410 or such plan or order combines the amounts necessary to cure defaults as of the date of the petition with amounts necessary to cure defaults after the petition, then insert the combined total on line 2c and leave line 2a blank. Use line 5 to explain that line 2c includes the amounts to cure both the prepetition default and the postpetition default.

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**Information required in 3**

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This section concerns disbursements made on account of postpetition fees, expenses, and charges.

Insert on the appropriate lines:

- the amount of postpetition fees, expenses, and charges noticed under Rule 3002.1(c) and not disallowed;
- the amount of postpetition fees, expenses, and charges disbursed.

The amount listed on line 3a should be the total of the amounts reported on Form 410S-2 as of the date of the motion that have not been disallowed. Line 3b should indicate the amount of those fees, expenses, and charges that have been disbursed.

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**Information required in 4**

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This section concerns disbursements made on account of postpetition obligations on the loan that are not reported on prior lines of this form. For example, the amount reported on this line should include regular monthly payments on the loan. Insert that amount in the space provided, to the extent known by the movant. If the movant is the trustee and has not been making these payments, insert \$0 if unknown. If the movant is the debtor, insert the sum of the payments made by the debtor and the trustee after the date of the petition and prior to the date of this motion.

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**Information required in 5**

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Space is provided here for the movant to add any other information that may be relevant to determining the status of the mortgage claim.

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**Information required 6**

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This section states the relief the movant is seeking, followed by spaces for the movant's name and contact information.

United States Bankruptcy Court  
District of \_\_\_\_\_

In re \_\_\_\_\_, Debtor

Case No. \_\_\_\_\_  
Chapter 13

**Response to [Trustee's/Debtor's] Motion Under Rule 3002.1(f)(1) to Determine the Status of the Mortgage Claim**

\_\_\_\_\_ (claim holder) states as follows:

1. The following information relates to the mortgage claim at issue:

**Name of Claim Holder:** \_\_\_\_\_ **Court claim no.** (if known): \_\_\_\_\_

**Last 4 digits** of any number used to identify the debtor's account: \_\_\_\_\_

**Property address:** \_\_\_\_\_

\_\_\_\_\_

City State ZIP Code

2. Arrearages

The total amount received to cure any arrearages as of the date of this response is

\$ \_\_\_\_\_.

Check all that apply:

As of the date of this response, the debtor has paid in full the amount required to cure any arrearage on this mortgage claim.

As of the date of this response, the debtor has not paid in full the amount required to cure any prepetition arrearage on this mortgage claim. The total prepetition arrearage amount remaining unpaid as of the date of this response is:

\$ \_\_\_\_\_.

As of the date of this response, the debtor has not paid in full the amount required to cure any postpetition arrearage on the mortgage claim. The total postpetition arrearage amount remaining unpaid on the date of this response is:

\$ \_\_\_\_\_.

### 3. Postpetition Payments

(a) Check all that apply:

- The debtor is current on all postpetition payments, including all fees, charges, expenses, escrow, and costs.
- The debtor is not current on all postpetition payments. The debtor is obligated for the postpetition payment(s) that first became due on: \_\_\_\_/\_\_\_\_/\_\_\_\_.
- The debtor has fees, charges, expenses, negative escrow amounts, or costs due and owing.

(b) The claim holder attaches a payoff statement and provides the following information as of the date of this response:

- i. Date last payment was received on the mortgage: \_\_\_\_/\_\_\_\_/\_\_\_\_
- ii. Date next postpetition payment from the debtor is due: \_\_\_\_/\_\_\_\_/\_\_\_\_
- iii. Amount of the next postpetition payment that is due: \$ \_\_\_\_\_
- iv. Unpaid principal balance of the loan: \$ \_\_\_\_\_
- v. Additional amounts due for any deferred or accrued interest: \$ \_\_\_\_\_
- vi. Balance of the escrow account: \$ \_\_\_\_\_
- vii. Balance of unapplied funds or funds held in a suspense account: \$ \_\_\_\_\_
- viii. Total amount of fees, charges, expenses, negative escrow amounts, or costs remaining unpaid: \$ \_\_\_\_\_

### 4. Itemized Payment History

Include if applicable:

Because the claim holder asserts that the arrearages have not been paid in full or states that the debtor is not current on all postpetition payments or that fees, charges, expenses, escrow, and costs are due and owing, the claim holder attaches an itemized payment history disclosing the following amounts from the date of the bankruptcy filing through the date of this response:

- all prepetition and postpetition payments received;
- the application of all payments received;

- all fees, costs, escrow, and expenses that the claim holder asserts are recoverable against the debtor or the debtor's principal residence; and
- all amounts the claim holder contends remain unpaid.

[5. If needed, add other information relevant to the response.]

\_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Signature

Print \_\_\_\_\_ Title \_\_\_\_\_  
Name

Company \_\_\_\_\_

If different from the notice address listed on the proof of claim to which this response applies:

Address \_\_\_\_\_  
Number Street  
\_\_\_\_\_  
City State ZIP Code

Contact phone (\_\_\_\_\_) \_\_\_\_\_ – \_\_\_\_\_ Email \_\_\_\_\_

The person completing this response must sign it. Check the appropriate box:

- I am the claim holder.
- I am the claim holder's authorized agent.



## Instructions for Response to [Trustee's/Debtor's] Motion Under Rule 3002.1(f)(1) to Determine the Status of the Mortgage Claim

United States Bankruptcy Court

12/25

### Introduction

This form is used only in chapter 13 cases. It is filed by the holder of a claim secured by a security interest in the debtor's principal residence in response to the trustee's or debtor's motion to determine the status of that claim.

- the last 4 digits of the loan account number or any other number used to identify the account;
- the address of the principal residence securing the claim.

### Applicable Law and Rules

Rule 3002.1 of the Federal Rules of Bankruptcy Procedure addresses claims secured by a security interest in a chapter 13 debtor's principal residence. Subdivision (f) of that rule authorizes a trustee or debtor to seek a court determination of the status of such a claim in an ongoing case by filing a motion in the bankruptcy court. Rule 3002.1(f)(2) requires the claim holder to file a response to the motion if it disagrees with facts set forth in the motion. The response must be filed within 28 days after the motion is served, using this form. The response must be served on the debtor, the debtor's attorney, and the trustee.

### Information required in 2

This section responds to line 2 of the motion.

- Insert in the appropriate space the total amount received, as of the date of the response, to cure any prepetition or postpetition arrearage. This amount should include payments received to cure any default occurring as of the date of the petition or thereafter, but not payments for postpetition fees, charges, expenses, escrow, and costs, which are reported in line 3.
- Check all the applicable boxes and provide the information requested.

### Directions

#### Information required in 1

Insert on the appropriate spaces:

- the claim holder's name;
- the court claim number, if known;

### Information required in 3

This section responds to lines 3 and 4 of the motion.

- In (a), indicate by checking the appropriate box(es) whether the debtor is current on payments that came due postpetition or, if not, whether past due payments are owed for postpetition obligations on the loan (such as regular monthly payments on the loan); fees,

charges, expenses, negative escrow amounts, or costs; or both.

- In (b), attach a payoff statement and provide the information requested.

**Information required in 4**

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If the claim holder has indicated that the debtor is not current on all payments due on the claim, attach an itemized payment history that provides the specified information.

**Information required in 5**

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Space is provided here for the claim holder to add any other information that may be relevant to determining the status of the mortgage claim.

The person completing the form should sign it and provide the requested information.

United States Bankruptcy Court

\_\_\_\_\_ District of \_\_\_\_\_

In re \_\_\_\_\_, Debtor

Case No. \_\_\_\_\_  
Chapter 13

**Motion Under Rule 3002.1(g)(4) to Determine Final Cure and Payment of the Mortgage Claim**

The [trustee/debtor] states as follows:

1. The following information relates to the mortgage claim at issue:

**Name of Claim Holder:** \_\_\_\_\_ **Court claim no.** (if known): \_\_\_\_\_

**Last 4 digits** of any number used to identify the debtor's account: \_\_\_\_\_

**Property address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. As of the date of this motion, [I have/the trustee has] disbursed payments to cure arrearages as follows:

a. Allowed amount of the prepetition arrearage, if any: \$ \_\_\_\_\_

b. Total amount of the prepetition arrearage disbursed, if known: \$ \_\_\_\_\_

c. Allowed amount of postpetition arrearage, if any: \$ \_\_\_\_\_

d. Total amount of postpetition arrearage disbursed, if known: \$ \_\_\_\_\_

e. Total amount of arrearages disbursed \$ \_\_\_\_\_

3. As of the date of this motion, [I have/the trustee has] disbursed payments for postpetition fees, expenses, and charges as follows:

a. Amount of postpetition fees, expenses, and charges noticed under Rule 3002.1(c) and not disallowed: \$ \_\_\_\_\_

b. Amount of postpetition fees, expenses, and charges disbursed: \$ \_\_\_\_\_

4. As of the date of this motion, [I have/the trustee has] made the following payments on the postpetition obligations: \$ \_\_\_\_\_

[5. If needed, add other information relevant to the motion.]

6. I ask the court for an order under Rule 3002.1(g)(4) determining whether the debtor has cured all arrearages, if any, and paid all postpetition amounts required by the plan to be made as of the date of this motion.

Signed: \_\_\_\_\_  
(Trustee/Debtor)

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Address \_\_\_\_\_  
Number Street

\_\_\_\_\_  
City State ZIP Code

Contact phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_ Email \_\_\_\_\_

## Instructions for Motion Under Rule 3002.1(g)(4) to Determine Final Cure and Payment of the Mortgage Claim

United States Bankruptcy Court

12/25

### Introduction

This form is used only in chapter 13 cases. It may be filed by a trustee or debtor within 45 days after service of the claim holder's response to the trustee's end-of-case Notice of Disbursements Made or within 45 days after service of the notice if no response is filed.

### Applicable Law and Rules

Rule 3002.1 of the Federal Rules of Bankruptcy Procedure addresses claims secured by a security interest in a chapter 13 debtor's principal residence. Subdivision (g) of that rule requires the trustee at the end of the case to file a notice stating the total amount the trustee disbursed to the claim holder to cure any default and the total amount disbursed for payments that came due during the pendency of the case. The claim holder must respond to the notice. Thereafter Rule 3002.1(g)(4) authorizes the trustee or debtor to file a motion seeking a court determination of whether the debtor has cured all defaults and paid all required postpetition amounts. The rule requires that this form be used for the motion and that it be served on the debtor and the debtor's attorney, if the trustee is the movant; the trustee, if the debtor is the movant; and the claim holder.

### Directions

Indicate whether the movant is the trustee or the debtor(s).

### Information required in 1

Insert on the appropriate spaces:

- the claim holder's name;
- the court claim number, if known;
- the last 4 digits of the loan account number or any other number used to identify the account;
- the address of the principal residence securing the claim.

### Information required in 2

This section concerns disbursements made on account of arrearages. To the extent known by the movant, insert on the appropriate lines:

- the allowed amount of any arrearage that arose prepetition;
- the total amount of any prepetition arrearage disbursed as of the date of the motion;
- the allowed amount of any arrearage that arose postpetition;
- the total amount of any postpetition arrearage disbursed as of the date of the motion;
- the total amount of arrearages disbursed as of the date of the motion.

The amount listed on line 2a should be the same amount as “Amount necessary to cure any default as of the date of the petition” that was reported on line 9 of Form 410 and that has not been disallowed or, in districts in which the plan controls, the amount specified by the plan. The amount on line 2c should be the allowed amount from line 9 of an amended Form 410, the plan, or an order allowing cure of postpetition arrearages. If line 9 of an amended Form 410 or such plan or order combines the amounts necessary to cure defaults as of the date of the petition with amounts necessary to cure defaults after the petition, then insert the combined total on line 2c and leave line 2a blank. Use line 5 to explain that line 2c includes the amounts to cure both the prepetition default and the postpetition default.

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**Information required in 3**

---

This section concerns disbursements made on account of postpetition fees, expenses, and charges.

Insert on the appropriate lines:

- the amount of postpetition fees, expenses, and charges noticed under Rule 3002.1(c) and not disallowed;
- the amount of postpetition fees, expenses, and charges disbursed.

The amount listed on line 3a should be the total of the amounts reported on Form 410S-2 as of the date of the motion that have not been disallowed. Line 3b should indicate the amount of those fees, expenses, and charges that have been disbursed.

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**Information required in 4**

---

This section concerns disbursements made on account of postpetition obligations on the loan that are not reported on prior lines of this form. For example, the amount reported on this line should include regular monthly payments on the

loan. Insert that amount in the space provided, to the extent known by the movant. If the movant is the trustee and has not been making these payments, insert \$0 if unknown. If the movant is the debtor, insert the sum of the payments made by the debtor and the trustee after the date of the petition and prior to the date of this motion.

---

**Information required in 5**

---

Space is provided here for the movant to add any other information that may be relevant to determining the status of the mortgage claim.

---

**Information required in 6**

---

This part states the relief the movant is seeking, followed by spaces for the movant’s name and contact information.

United States Bankruptcy Court  
District of \_\_\_\_\_

In re \_\_\_\_\_, Debtor

Case No. \_\_\_\_\_  
Chapter 13

**Response to [Trustee's/Debtor's] Motion to Determine Final Cure and Payment of the Mortgage Claim**

\_\_\_\_\_ (claim holder) states as follows:

1. The following information relates to the mortgage claim at issue:

**Name of Claim Holder:** \_\_\_\_\_ **Court claim no.** (if known): \_\_\_\_\_

**Last 4 digits** of any number used to identify the debtor's account: \_\_\_\_\_

**Property address:** \_\_\_\_\_

\_\_\_\_\_

City State ZIP Code

2. Arrearages

The total amount received to cure any arrearages as of the date of this response is

\$ \_\_\_\_\_.

Check all that apply:

As of the date of this response, the debtor has paid in full the amount required to cure any arrearage on this mortgage claim.

As of the date of this response, the debtor has not paid in full the amount required to cure any prepetition arrearage on this mortgage claim. The total prepetition arrearage amount remaining unpaid as of the date of this response is:

\$ \_\_\_\_\_.

As of the date of this response, the debtor has not paid in full the amount required to cure any postpetition arrearage on this mortgage claim. The total postpetition arrearage amount remaining unpaid as of the date of this response is:

\$ \_\_\_\_\_.

### 3. Postpetition Payments

(a) Check all that apply:

- The debtor is current on all postpetition payments, including all fees, charges, expenses, escrow, and costs.
- The debtor is not current on all postpetition payments. The debtor is obligated for the postpetition payment(s) that first became due on: \_\_\_\_/\_\_\_\_/\_\_\_\_.
- The debtor has fees, charges, expenses, negative escrow amounts, or costs due and owing.

(b) The claim holder attaches a payoff statement and provides the following information as of the date of this response:

- i. Date last payment was received on the mortgage: \_\_\_\_/\_\_\_\_/\_\_\_\_
- ii. Date next postpetition payment from the debtor is due: \_\_\_\_/\_\_\_\_/\_\_\_\_
- iii. Amount of the next postpetition payment that is due: \$ \_\_\_\_\_
- iv. Unpaid principal balance of the loan: \$ \_\_\_\_\_
- v. Additional amounts due for any deferred or accrued interest: \$ \_\_\_\_\_
- vi. Balance of the escrow account: \$ \_\_\_\_\_
- vii. Balance of unapplied funds or funds held in a suspense account: \$ \_\_\_\_\_
- viii. Total amount of fees, charges, expenses, negative escrow amounts, or costs remaining unpaid: \$ \_\_\_\_\_

### 4. Itemized Payment History

Include if applicable:

Because the claim holder disagrees that the arrearages have been paid in full or states that the debtor is not current on all postpetition payments or that fees, charges, expenses, escrow, and costs are due and owing, the claim holder attaches an itemized payment history disclosing the following amounts from the date of the bankruptcy filing through the date of this response:

- all prepetition and postpetition payments received;



- the application of all payments received;
- all fees, costs, escrow, and expenses that the claim holder asserts are recoverable against the debtor or the debtor's principal residence; and
- all amounts the claim holder contends remain unpaid.

[5. If needed, add other information relevant to the response].

\_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Signature

Print \_\_\_\_\_ Title \_\_\_\_\_  
Name

Company \_\_\_\_\_

If different from the notice address listed on the proof of claim to which this response applies:

Address \_\_\_\_\_  
Number Street  
\_\_\_\_\_  
City State ZIP Code

Contact phone (\_\_\_\_\_) \_\_\_\_-\_\_\_\_ Email \_\_\_\_\_

The person completing this response must sign it. Check the appropriate box:

- I am the claim holder.
- I am the claim holder's authorized agent.

## Instructions for Response to [Trustee's/Debtor's] Motion Under Rule 3002.1(g)(4) to Determine Final Cure and Payment of the Mortgage Claim

United States Bankruptcy Court

12/25

### Introduction

This form is used only in chapter 13 cases. It is filed by the holder of a claim secured by a security interest in the debtor's principal residence in response to the trustee's or debtor's Motion to Determine Final Cure and Payment of the Mortgage Claim.

### Applicable Law and Rules

Rule 3002.1 of the Federal Rules of Bankruptcy Procedure addresses claims secured by a security interest in a chapter 13 debtor's principal residence. Subdivision (g) of that rule requires the trustee at the end of the case to file a notice stating the total amount the trustee disbursed to the claim holder to cure any default and the total amount disbursed for payments that came due during the pendency of the case. The claim holder must respond to the notice. Thereafter Rule 3002.1(g)(4) authorizes the trustee or debtor to file a motion seeking a court determination of whether the debtor has cured all defaults and paid all required postpetition amounts. The claim holder must respond to the motion if it disagrees with the facts set forth in the motion. The response must be filed within 28 days after the motion is served, using this form. The response must be served on the debtor, the debtor's attorney, and the trustee.

### Directions

#### Information required in 1

Insert on the appropriate spaces:

- the claim holder's name;
- the court claim number, if known;
- the last 4 digits of the loan account number or any other number used to identify the account;
- the address of the principal residence securing the claim.

#### Information required in 2

This section responds to line 2 of the motion.

- Insert in the appropriate space the total amount received, as of the date of the response, to cure any prepetition or postpetition arrearage. This amount should include payments received to cure any default occurring as of the date of the petition or thereafter, but not payments for postpetition fees, charges, expenses, escrow, and costs, which are reported in line 3.
- Check all the applicable boxes and provide the information requested.

**Information required in 3**

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This section responds to lines 3 and 4 of the motion.

- In (a), indicate by checking the appropriate box(es) whether the debtor is current on payments that came due postpetition or, if not, whether past due payments are owed for postpetition obligations on the loan (such as regular monthly payments on the loan); fees, charges, expenses, negative escrow amounts, or costs; or both.
- In (b), attach a payoff statement and provide the information requested.

**Information required in 4**

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If the claim holder has indicated that the debtor is not current on all payments due on the claim, attach an itemized payment history that provides the specified information.

**Information required in 5**

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The person completing the form should sign it and provide the requested information.

**Fill in this information to identify the case:**

Debtor 1 \_\_\_\_\_

Debtor 2 \_\_\_\_\_  
(Spouse, if filing)

United States Bankruptcy Court for the: \_\_\_\_\_ District of \_\_\_\_\_  
(State)

Case number \_\_\_\_\_

Official Form 410C13-N

**Trustee's Notice of Disbursements Made**

12/25

The trustee must file this notice in a chapter 13 case within 45 days after the debtor completes all payments due to the trustee. Rule 3002.1(g)(1).

**Part 1: Mortgage Information**

Name of claim holder: \_\_\_\_\_ Court claim no. (if known): \_\_\_\_\_

Last 4 digits of any number you use to identify the debtor's account: \_\_\_\_\_

Property address:

Number Street \_\_\_\_\_

City State ZIP Code \_\_\_\_\_

**Part 2: Statement of Completion**

The debtor has completed all payments due the trustee under the chapter 13 plan. A copy of the trustee's disbursement ledger for all payments to the claim holder is attached or may be accessed here: \_\_\_\_\_ (web address).

**Part 3: Arrearages**

	Amount
a. Allowed amount of prepetition arrearage:	\$ _____
b. Total amount of prepetition arrearage disbursed by the trustee:	\$ _____
c. Total amount of postpetition arrearage disbursed by the trustee:	\$ _____
d. Total amount of arrearages disbursed by the trustee:	\$ _____

**Part 4: Postpetition Payments**

Check one:

- Postpetition payments are made by the debtor.
- Postpetition payments are paid through the trustee.
- Other: \_\_\_\_\_

**If the trustee has disbursed postpetition payments, complete a and b below; otherwise leave blank.**

- a. Total amount of postpetition payments disbursed by the trustee as of date of notice: \$ \_\_\_\_\_
- b. The last ongoing mortgage payment disbursed by the trustee was the payment due on \_\_\_\_\_ . All subsequent ongoing mortgage payments must be made directly by the debtor to the mortgage claimant.

**Part 5: Postpetition Fees, Expenses, and Charges**

Amount of postpetition fees, expenses, and charges disbursed by the trustee: \$ \_\_\_\_\_

**Part 6: A Response Is Required by Bankruptcy Rule 3002.1(g)(3)**

Within 28 days after service of this notice, the holder of the claim must file a response using Official Form 410C13-NR.

**X** \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Signature

Trustee  
\_\_\_\_\_  
First Name Middle Name Last Name

Address  
\_\_\_\_\_  
Number Street

\_\_\_\_\_  
City State ZIP Code

Contact phone (\_\_\_\_) \_\_\_\_-\_\_\_\_ Email \_\_\_\_\_

## Instructions for Trustee's Notice of Disbursements Made

### Introduction

This form is used only in chapter 13 cases. It must be filed by the trustee within 45 days after the debtor completes all payments due to the trustee under a chapter 13 plan—whether or not the trustee made any disbursements to the claim holder.

### Applicable Law and Rules

Rule 3002.1 of the Federal Rules of Bankruptcy Procedure addresses claims secured by a security interest in a chapter 13 debtor's principal residence. Subdivision (g)(1) of that rule requires the trustee at the end of the case to file a notice stating what amount the trustee disbursed to the claim holder to cure any default and what amount the trustee disbursed for payments that came due during the pendency of the case. The rule requires that this form be used for the notice and that it be served on the debtor, the debtor's attorney, and the claim holder.

### Directions

#### Information required in Part 1

Insert on the appropriate spaces:

- the claim holder's name;
- the court claim number, if known;
- the last 4 digits of the loan account number or any other number used to identify the account;

- the address of the principal residence securing the claim.

#### Information required in Part 2

Either attach a copy of the trustee's disbursement ledger for all payments to the claim holder or provide the web address where it can be accessed.

#### Information required in Part 3

Insert on the appropriate lines:

- the allowed amount of any arrearage that arose prepetition;
- the total amount of any prepetition arrearage that the trustee disbursed;
- the total amount of any postpetition arrearage that the trustee disbursed;
- the total amount of arrearages disbursed by the trustee.

The amount listed in Part 3a. should be the same amount as "Amount necessary to cure any default as of the date of the petition" that was reported on line 9 of Official Form 410 and that was not disallowed or, in districts in which the plan controls, the amount specified by the plan. The amount listed in Part 3d. should be the sum of the amounts listed in Parts 3b. and 3c. If the trustee did not make any disbursements for a

listed category, insert \$0 in the appropriate space.

**Information required in Part 4**

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Check the appropriate box indicating who made postpetition payments. If some postpetition payments were made by the trustee and some by the debtor, check the third box and explain how they were divided up.

If the trustee disbursed any postpetition payments, insert in the appropriate space the total amount of postpetition payments the trustee disbursed as of the date of the notice and the date of the last ongoing mortgage payment disbursed by the trustee.

**Information required in Part 5**

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Insert in the space the amount of postpetition fees, expenses, and charges disbursed by the trustee. If the trustee made no such disbursements, insert \$0.

**Information required in Part 6**

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Sign and date the form and provide the requested contact information.

**Fill in this information to identify the case:**

Debtor 1 \_\_\_\_\_

Debtor 2 \_\_\_\_\_  
(Spouse, if filing)

United States Bankruptcy Court for the: \_\_\_\_\_ District of \_\_\_\_\_  
(State)

Case number \_\_\_\_\_

Official Form 410C13-NR

**Response to Trustee's Notice of Disbursements Made**

12/25

The claim holder must respond to the Trustee's Notice of Payments Made within 28 days after it was served. Rule 3002.1(g)(3).

**Part 1: Mortgage Information**

Name of claim holder: \_\_\_\_\_ Court claim no. (if known): \_\_\_\_\_

Last 4 digits of any number you use to identify the debtor's account: \_\_\_\_\_

Property address: \_\_\_\_\_  
Number Street  
\_\_\_\_\_  
City State ZIP Code

**Part 2: Arrearages**

The total amount received to cure any arrearages as of the date of this response: \$ \_\_\_\_\_.

Check all that apply:

- The amount required to cure any prepetition arrearage has been paid in full.
- The amount required to cure the prepetition arrearage has not been paid in full. Amount of prepetition arrearage remaining unpaid as of the date of this notice: \$ \_\_\_\_\_.
- The amount required to cure any postpetition arrearage has been paid in full.
- The amount required to cure the postpetition arrearage has not been paid in full. Amount of postpetition arrearage remaining unpaid as of the date of this notice: \$ \_\_\_\_\_.



**Part 3:****Postpetition Payments**

(a) Check all that apply:

- The debtor is current on all postpetition payments, including all fees, charges, expenses, escrow, and costs.
- The debtor is not current on all postpetition payments. The claim holder asserts that the debtor is obligated for the postpetition payment(s) that first became due on: \_\_\_\_/\_\_\_\_/\_\_\_\_.
- The debtor has fees, charges, expenses, negative escrow amounts, or costs due and owing.

(b) The claim holder attaches a payoff statement and provides the following information as of the date of this response:

- i. Date last payment was received on the mortgage: \_\_\_\_/\_\_\_\_/\_\_\_\_
- ii. Date next postpetition payment from the debtor is due: \_\_\_\_/\_\_\_\_/\_\_\_\_
- iii. Amount of the next postpetition payment that is due: \$\_\_\_\_\_
- iv. Unpaid principal balance of the loan: \$\_\_\_\_\_
- v. Additional amounts due for any deferred or accrued interest: \$\_\_\_\_\_
- vi. Balance of the escrow account: \$\_\_\_\_\_
- vii. Balance of unapplied funds or funds held in a suspense account: \$\_\_\_\_\_
- viii. Total amount of fees, charges, expenses, negative escrow amounts, or costs remaining unpaid: \$\_\_\_\_\_

**Part 4****Itemized Payment History**

If the claim holder disagrees that the prepetition arrearage has been paid in full, states that the debtor is not current on all postpetition payments, or states that fees, charges, expenses, escrow, and costs are due and owing, it must attach an itemized payment history disclosing the following amounts from the date of the bankruptcy filing through the date of this response:

- all prepetition and postpetition payments received;
- the application of all payments received;
- all fees, costs, escrow, and expenses that the claim holder asserts are recoverable against the debtor or the debtor's principal residence; and
- all amounts the claim holder contends remain unpaid.

**Part 5:**

**Sign Here**

The person completing this response must sign it. Check the appropriate box:

- I am the claim holder.
- I am the claim holder's authorized agent.

**I declare under penalty of perjury that the information provided in this response is true and correct to the best of my knowledge, information, and reasonable belief.**

**X** \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Signature

Name \_\_\_\_\_  
First name Middle name Last name

Title \_\_\_\_\_

Company \_\_\_\_\_  
Identify the corporate servicer as the company if the authorized agent is a servicer.

Address \_\_\_\_\_  
Number Street

\_\_\_\_\_  
City State ZIP Code

Contact phone \_\_\_\_\_ Email \_\_\_\_\_

## Instructions for Response to Trustee's Notice of Disbursements Made

### Introduction

This form is used only in chapter 13 cases. It must be filed by the holder of a claim secured by a security interest in the debtor's principal residence within 28 days after service of the trustee's end-of-case Notice of Disbursements Made.

### Applicable Law and Rules

Rule 3002.1 of the Federal Rules of Bankruptcy Procedure addresses claims secured by a security interest in a chapter 13 debtor's principal residence. Subdivision (g)(1) of that rule requires the trustee at the end of the case to file a notice stating what amount the trustee disbursed to the claim holder to cure any default and what amount the trustee disbursed to the claim holder for payments that came due during the pendency of the case. Subdivision (g)(3) then requires the claim holder to respond to the notice within 28 days after it is served, using this form. The response must be filed as a supplement to the claim holder's proof of claim and served on the debtor, the debtor's attorney, and the trustee.

### Directions

#### Information required in Part 1

Insert on the appropriate spaces:

- the claim holder's name;
- the court claim number, if known;

- the last 4 digits of the loan account number or any other number used to identify the account;
- the address of the principal residence securing the claim.

#### Information required in Part 2

This part responds to Part 3 of the notice.

- Insert in the in the appropriate space the total amount received, as of the date of the response, to cure any prepetition or postpetition arrearage.

This amount should include the sum of any prepetition arrearage and postpetition arrearage payments that the claim holder has received, but not payments for postpetition fees, charges, expenses, escrow, and costs, which are reported in Part 3.

- Check all the applicable boxes, and, if applicable, insert the amount of any prepetition or postpetition arrearage remaining unpaid. If the fourth box is checked, the postpetition arrearage amount should not include postpetition fees, charges, expenses, escrow, and costs, which are reported in Part 3.

#### Information required in Part 3

This part responds to Parts 4 and 5 of the notice.

- In subpart (a), indicate by checking the appropriate box(es) whether the debtor is current on payments that came due postpetition or, if not, whether past due scheduled payments; fees, charges, expenses, negative escrow amounts, or costs; or both, are owed.
- In subpart (b), attach a payoff statement and provide the information requested.

**Information required in Part 4**

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If the claim holder has indicated that the debtor is not current on all payments due on the claim, attach an itemized payment history that provides the specified information.

**Information required in Part 5**

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The person completing the form should sign it (under penalty of perjury) and provide the requested information.