Request for Payoff of Chapter 13 Plan

Current Date: _____

○ Original Request (15-30 days for a response)
○ Update (Allow 10 days if original request was issued in the last 60 days)
○ Balance Inquiry Only (Information purposes only, not an official payoff figure. Complete Case and Requestor Information.)

Payoff letter or balance Information should be sent via: ○ Email ○ US Mail

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Case Information

Chapter 13 Case Number: _____
Debtor 1 Name: _____ Debtor 2 Name: _____
Debtor 1 Email: _____ Debtor 2 Email: _____
Address: _____
City: _____ State: _____ Zip Code: _____

Requestor Information

○ Debtor ○ Debtor Attorney ○ 3rd Party (must submit 3rd party Authorization)

Name: _____
Company/Firm: _____
Email: _____ Phone Number: _____
Address: _____
City: _____ State: _____ Zip Code: _____

Payoff for Completion of Confirmed Plan

REQUIRED: Identify the source of the payoff funds being used for completion of the confirmed plan (select all that apply):

☐ Sale of Real Estate (Requires the Debtor obtain Court Authorization. Contact Debtor's Chapter 13 Attorney)*
☐ Refinance of Real Estate (Requires the Debtor obtain Court Authorization. Contact Debtor's Chapter 13 Attorney)*

All payoffs for a sale or refinance will exclude mortgage arrears and current mortgage payments in the Payoff Figure.

☐ 401K Distribution/Withdrawal
☐ Pension Distribution/Withdrawal
☐ Federal/State Tax Refund
☐ Inheritance Proceeds
☐ Funds Gifted by Friend(s)/Family ***(Affidavit Required)***
☐ Lawsuit Proceeds
☐ Workman's Compensation Proceeds
☐ Bonus/Incentive Pay
☐ Lottery/Gambling Winnings
☐ Other: _____
(If other, must provide source of funds)

Email questions based on debtors last name:

Last names beginning A-G: Marifran Smith, x6288 (smith_m@lisle13.com)
Last names beginning H-O: Mary Walters, x6291 (walters_m@lisle13.com)
Last names beginning P-Z: Vickie Bequeaith, x6289 (bequeaith_v@lisle13.com)

Submit by Email (A-G) Print Form

Mailing Address:

Office of Glenn Stearns, Chapter 13 Trustee
801 Warrenville Rd, Suite 650
Lisle, IL 60532

Phone: 630/981-3888 – Fax: 630-981-3896
www.lisle13.com